

# Arizona State Wildfire Qualification Review Committee

MINUTES

Sept 26, 2011

1000 – 1600

PHOENIX, AZ

MEETING CALLED BY	Susan Burger, AZSF Training Specialist
TYPE OF MEETING	Qualifications Review
COMMITTEE MEMBER ATTENDEES	Susan Burger – AZSF, Jim Downey – AZSF, Jayson Coil – Sedona FD, Chris Jessop – Show Low FD, Karl Sieglaff AZSF, Dugger Hughes – Northwest FD, Mark South – Tubac FD
COMMITTEE MEMBERS ABSENT	Bob Arthur –Globe FD, Darrell Willis – Prescott FD, Al DiBenedetto – Scottsdale FD, Kevin Boness - AZSF, Stu Rodeffer – Northwest FD, Al Kingsley – Tubac FD
GUESTS	Jim EtsHokin – AZSF, Andrew Miller – Casa Grande FD, Jim Stout – Casa Grande FD, Mark Brehl – Flagstaff FD, Harley Harmon – Mohave Valley FD, Jack Yeager – Mohave Valley FD, Bradley Johnston – Phoenix FD, Adam Tieman – Phoenix FD, Mark Sachara – Ponderosa FD

## ITEM #1 Discussion Items

- **Faller Qualifications** were not reviewed during this Qualification Review Meeting. Faller Qualifications will be reviewed during the next scheduled meeting on October 27<sup>th</sup>, 2011.
- **Chain Saw Program Update:** The Chain Saw Program Committee held a meeting on Sept 15<sup>th</sup> to discuss the implementation process that will be followed for current Faller A, B, C, and C Certifier Qualifications. They proposed an implementation process to the Wildland Qualification Review Committee and the Wildland Qualification Review Committee accepted with the stipulation that revisions will be considered should the need arise. The implementation process for Faller Qualifications is as follows:
  - 1 Documentation will be submitted to the Chain Saw Program Representative for each District.
    - > Bruce Banke is the District Representative for the Flagstaff District.
    - > Phoenix District Representative position is vacant. Jim EtsHokin is assisting Phoenix District until the position is filled.
    - > Jim EtsHokin is the District Representative for the Tucson District.
  - 2 Bruce Banke has been selected as the chair of Chain Saw Program Committee. Other Members of the Chain Saw Program Committee currently include Greg Smith, Eric Marsh, Dirch Foreman, Shelby Erickson and Jim EtsHokin.
  - 3 During the transition period the Representatives will accept the following documentation to show current level of certification:
    - > Initiated/Completed Faller Task Books
    - > Stump Analysis Evaluations
    - > Federal Faller Cards
    - > Training Certificates such as S-212
  - 4 After the District Representative reviews the documentation, they will present their findings and make a recommendation to the Wildland Qualification Review Committee.
  - 5 The Qualification Review Committee will either accept or decline the recommendation and the person will be qualified accordingly.
  - 6 Even though the Faller B, Faller C, and C Certifier Qualifications are being reviewed by Wildland Qualification Review Committee, those qualifications will not be the qualifications that trigger a State issued red card. The issuing agency will simply include the approved Faller Qualification when they create the red card.
    - > The State of Arizona will continue to issue red cards for a person who has **any** of the following qualifications:
      - \* ENGB(t) or higher in the Operations Section
      - \* Unit Leader(t) or higher in the Planning, Logistics, and Finance Sections
      - \* LOFR(t), PIO2(t), SOFR(t) or ICT4 or higher in the Command and General Staff Section
    - > The local Fire Department or District will continue to issue red cards for a person who has the following qualifications:
      - \* Operations Qualifications below ENGB(t)
      - \* Planning, Logistics, and Finance Qualifications below Unit Leader(t).
      - \* PIOF and ICT5 in the Command and General Command Sections.
  - 7 The local Fire Department or District will continue to have the authority to qualify someone as a Faller for level A.
  - 8 The Chain Saw Program Committee has submitted two requests to the State Forester for revisions to the Chain Saw Program.
    - 1<sup>st</sup> Discontinue the requirement for direct supervision for a qualified FALA to operate a chain saw
    - 2<sup>nd</sup> Include a section for Faller Qualifications in Policy #25 that would include a recommended number of hours of saw time to advance from one level to the next. This would include a Saw Experience Log that is similar to the Fire Experience Log currently used to document wildfire assignments and fireline experience hours.
- **Revisions (Clarifications) to Committee By-Laws or the Policy #25:**
  - 1 When the Wildland Qualifications Review Committee considers requests for qualifications via an email review process, all members and alternate members are encouraged to vote. All votes will be considered equally. No revision is being made to the requirement that 7 members are required to make a quorum or that committee recommendations shall be passed by a majority of the voting members. During an email review the first 7 voting members will determine the committee recommendation to facilitate timeliness during the e-review process.

<p>2 The Committee <i>strongly recommends</i> that all candidates complete the Classroom Version of Intermediate Wildland Fire Behavior Class (S-290) rather than the online version prior to requesting to initiate a Single Resource Boss Task Book.</p> <p>3 The Committee <i>strongly recommends</i> that all candidates complete Ignition Operations (S-234) and Interagency Business Management (S-260) prior to requesting certification as a Qualified Single Resource Boss.</p> <p>4 The Committee re-visited a decision that was made during the April 29<sup>th</sup> 2008 Committee Meeting to require Committee Review for the Helicopter Crewmember (HECM) and Single Engine Air Tanker Manager (SEMG) Qualifications. The Committee has agreed to discontinue review for the HECM qualification but will continue to review for SEMG qualifications</p> <p>5 Once a person has been approved to initiate a Single Resource Boss Task Book the Training Specialist is authorized to approve them to initiate additional Single Resource Boss Task Books.</p> <ul style="list-style-type: none"> <li>• <b>Dispatch Operations &amp; Tactical Water Tenders:</b> Questions about Dispatch Operations and the specific requirements for Tactical Water Tenders were brought to the Wildland Qualification Review Committee but were not dealt with during the meeting since the Qualifications Review Committee is designed to address Wildland Qualifications and not specific operations of Dispatch or the requirements for Water Tenders or any other Equipment.</li> </ul>			
<p><b>ACTION ITEMS</b></p> <ul style="list-style-type: none"> <li>• Update Committee By-Laws and Policy #25</li> <li>• Update Committee with Results from Chain Saw Policy Requests for Revisions</li> </ul>	<p><b>PERSON RESPONSIBLE</b></p> <p>Susan Burger Chain Saw Program Representative</p>	<p><b>DEADLINE</b></p> <p>Dec 31, 2011 Oct. 27, 2011</p>	
<p><b>ITEM #2</b></p> <p><b>CONCLUSIONS</b></p>	<p><b>File Reviews</b></p> <ul style="list-style-type: none"> <li>• <b><u>ABEL, Todd – Central Yavapai FD:</u></b> Completed FIRB task book – Approved.</li> <li>• <b><u>ANDERSON, Shawn – Goodyear FD:</u></b> Completed MEDL – Approved.</li> <li>• <b><u>ARCHER, Jeff – Groom Creek FD:</u></b> Completed FOBS task book – Approved.</li> <li>• <b><u>BIRTCHER, Daivd – Az. DOC:</u></b> Completed CRWB task book – Approved pending submission of current fire experience logs documenting his CRWB assignments. Once the documents are submitted to the Training Specialist, it will not be necessary for the committee to review the file again. The committee strongly recommends that S-234 and S-260 be completed before submitting a request for certification as a qualified CRWB.</li> <li>• <b><u>BISHOP, William – Goodyear FD:</u></b> Completed PIO2 task book – Approved. Continue with previously initiated LOFR(t) task book – Approved</li> <li>• <b><u>BLAKE, Joseph – Tonopah Valley FD:</u></b> Initiate FELB, FIRB, HEQB task books. The Qualification Review Committee is deferring their decision until additional information considered.</li> <li>• <b><u>BLISS, Scott– Central Yavapai FD:</u></b> Complete TFLD task book – Approved pending submission of current fire experience logs. Once the documents are submitted to the Training Specialist, it will not be necessary for the committee to review the file again.</li> <li>• <b><u>BRADLEY, Grant – Highlands FD:</u></b> Initiate ENGB task book – Approved. The committee strongly recommends that S-234 be completed before submitting a request for certification as a qualified ENGB.</li> <li>• <b><u>BRADLEY, Mike – Highlands FD:</u></b> Initiate ICT1 task book – Approved</li> <li>• <b><u>BROWN, Eric – Flagstaff FD:</u></b> Completed STEN task book – Approved pending completion of S-330. Once the Certificate has been turned in to the Training Specialist, it will not be necessary for the file to be reviewed again by the committee.</li> <li>• <b><u>BROWN, Harold – Sun City FD:</u></b> Completed FACL task book – Approved</li> <li>• <b><u>BRUNS, Damon – Phoenix FD:</u></b> Initiate ENGB task book – Approved pending submission of current fire experience logs to document fireline hours. Once the logs have been submitted to the training officer, it will not be necessary for the file to be reviewed again before he can initiate his ENGB task book. The Committee notes that S-230 is a requirement for certification and it will need to be completed before submitting a request for qualification. The committee also strongly recommends that S-234 and S-260 be completed before submitting a request for certification as a qualified ENGB.</li> <li>• <b><u>BYRD, Mike – Buckskin FD:</u></b> Completed ENGB task book – Approved. The committee strongly recommends that S-260 and the classroom version of S-290 be completed.</li> <li>• <b><u>CARTER, Travis – Prescott FD:</u></b> Initiate CRWB, FIRB, HEQB task books – Approved pending submission of</li> </ul>		

missing certificates. The committee strongly recommends that S-234, S-260 & the Classroom version of S-290 be completed before submitting a request for certification as a qualified Single Resource Boss.

- **CLARK, Jeff – Queen Creek FD:** Completed STEN currency assignment requested by committee. Re-assigned as TFLD while on assignment. Completed TFLD task book on assignment. Committee Approves STEN Qualification and to continue with TFLD task book as TFLD trainee.
- **CLARK, Randy – Daisy Mountain FD:** Initiate ENGB task book – Approved. The committee strongly recommends that S-234 and S-260 be completed before requesting certification as a qualified ENGB
- **COIL, Jayson– Sedona FD:** Completed OSC1 task book – Approved
- **COLLINS, Bryan – Az. Forestry Phoenix:** Completed TFLD task book - Approved.
- **CORKER, Chris – Show Low FD:** Initiate ENGB task book - The Committee notes that S-230 is required for certification and it will need to be completed before submitting a request for qualification. The committee also strongly recommends that S-234 and S-260 be completed before requesting for certification as a qualified ENGB.
- **CRAIG, Darrell– Az. Forestry Flagstaff:** Complete CRWB task book – Approved. The committee strongly recommends that S-234 be completed.
- **FISK, Benjamin – Summit FD:** Initiate ENGB task book - Approved
- **FOSTER, Todd – Tempe FD:** Completed SITL task book – Approved
- **GARTIN, Will – Phoenix FD:** Initiate ENGB task books - Approved pending the submission of current fire experience logs. No need for additional review by the committee prior to initiating the ENGB task book. The Committee notes that S-230 is a requirement for certification and it will need to be completed before submitting a request for qualification. The committee also strongly recommends that S-234 and S-260 be completed before requesting for certification as a qualified ENGB.
- **GRAHAM, Zachary – Pine Strawberry FD:** Initiate ENGB task book – Denied until all criteria are met.
- **GUADIANA, Michael - Az DOC Phoenix:** Initiate CRWB task book – Approved. The committee strongly recommends that S-260 be completed before submitting a request for certification as a qualified CRWB.
- **HARMON, Harley – Mohave Valley FD:** Completed TFLD task book – Approved.
- **HENDRIX, Cameron – Golder Ranch FD:** Initiate FIRB task book – Approved.
- **HILTON, Jon – Camp Verde FD:** Complete ENGB task book – Approved. The committee strongly recommends that S-260 be completed before submitting a request for certification as a qualified ENGB.
- **HOOD, Ron – Pinion Pines FD:** Initiate ENGB task book –Approved. The Committee notes that S-230 is a requirement for certification and it will need to be completed before submitting a request for qualification. The committee also strongly recommends that S-234 and S-260 be completed before submitting a request for certification as a qualified ENGB.
- **JOHNSTON, Bradley – Phoenix FD:** Complete DMOB task book – Approved
- **JOHNSTON, Kevin – Surprise FD:** Complete ENGB task book – Approved. The committee strongly recommends that S-260 be completed.
- **KIRK, Jason – St. Johns FD:** Initiate ICT4 task books – Approved
- **LAWSON, Aaron – Prescott FD:** Complete DIVS task book – Approved
- **LISTON, Gary – St. Johns FD:** Initiate ENGB task book – Approved. The committee strongly recommends that S-234 be completed before requesting certification as a qualified ENGB.
- **MARKLEY, Heath – Pinion Pines FD:** Initiate ENGB task book – Approved. The Committee notes that S-230 is a requirement for certification and it will need to be completed before submitting a request for qualification. The committee also strongly recommends that S-234, S-260 & the classroom version of S-290 be completed before submitting a request for certification as a qualified ENGB.
- **McCARTY, Pat – Prescott FD:** Initiate ENGB & FIRB task book – Approved. The committee strongly recommends that S-234 be completed before submitting a request for certification as a qualified ENGB or FIRB.
- **MILLER, Andrew – Casa Grande FD:** Initiate FOBS task book – Approved. Initiate ICT4 task book – Approved.

- **NAVARRO, Oscar – Goodyear FD:** Complete ENGB task books - Approved
- **OSBORNE, Darrin – Prescott FD:** Initiate MEDL task book – Approved pending submission of EMT Card.
- **PICKETT, Michael – Summit FD:** Initiate ENGB task book – Approved. The committee strongly recommends that S-260 and the classroom version of S-290 be completed before submitting a request for certification as a qualified ENGB.
- **POLACEK, Jeff – Central Yavapai FD:** Initiate TFLD task book – Approved. Completed ICT4 task book – Denied. The Committee is requesting 1 more fully successful task book evaluation from a wildland incident. The evaluator must be completed by someone who has not already filled out an evaluation in the current task book. After this assignment is completed, the file will need to be submitted to the committee for review.
- **PORT, Colin – Groom Creek FD:** Completed ENGB task book – Approved.
- **PRATT, Leonard – Pima County:** Completed DOCL task book – Approved.
- **RACKLEY, Steve – Phoenix PD:** Completed RESL task book – Approved.
- **RAPSTINE, Peter – St. Johns FD:** Initiate ENGB task book – Approved. The committee strongly recommends that S-234 be completed before submitting a request for certification as a qualified ENGB.
- **RIEDMILLER, Gary – Az. Forestry Tucson:** Complete ENGB task book – Approved. The committee strongly recommends that S-234 and S-260 be completed.
- **ROBINSON, Gary – Globe FD:** Initiate CRWB task book – Approved. The committee strongly recommends that S-234 and S-260 be completed before submitting a request for certification as a qualified CRWB.
- **SAVAGE, Mark – Fry FD:** Initiate ENGB task book- Approved. The committee strongly recommends that S-260 be completed before submitting a request for certification as a qualified ENGB
- **SMITH, Justin – Az. Forestry Flagstaff:** Completed ENGB task book – Approved. Completed CRWB task book – Denied. The committee is requesting one more task book evaluation from an out of area wildland incident with a third evaluator. Once this evaluation is completed the file will need to be reviewed again by the committee.
- **STANLEY, Debra – Az. Forestry Tucson:** Completed TIME task book – Approved.
- **STEED, Jesse – Prescott FD:** Completed FIRB task book – Approved. Completed ICT4 task book – Approved. The committee strongly recommends that S-260 be completed.
- **TAVARES, Bill – Apache Junction:** Completed TFLD task book – Approved pending submission of fire experience logs for 60 Hours of Single Resource Boss assignments other than ENGB and his ICT4 assignments. Once this experience has been turned in to the Training Specialist, the file will not need to be reviewed again by the committee.
- **TIEMAN, Adam – Phoenix FD:** Initiate ENGB & CRWB task book – Approved. The committee strongly recommends that S-234 and S-260 be completed before submitting a request for certification as a qualified ENGB
- **TINGLE, Terry – Sunsites-Pearce FD:** Complete ENGB task book – Denied. The committee is requesting additional experience and task book evaluations. Once the experience and evaluations are completed this file will need to be reviewed again by the committee. The committee strongly recommends that S-234 and S-260 be completed.
- **TYLER, Norval – Deer Valley Office FD:** Completed CRWB task book – Approved.
- **VAN SCOTER, Tim – Sun City West FD:** Completed STEN task book – Denied. The committee is requesting that the required number of incidents and evaluations as well as the total number of hours as STEN trainee be completed. Once the criteria have been met in accordance with the Policy #25, the file will need to be submitted again to the committee for review.
- **VOAKES, Don – Pine Strawberry FD:** Initiate ENGB task book – Denied. The committee is requesting that all of the required documentation be submitted in accordance with Policy #25. Once the criteria have been met the file will need to be submitted to the committee again for review.
- **WEGER, Jeff – Az. Forestry Tucson:** Initiate CRWB task book – Approved. The committee strongly recommends that S-260 be completed before submitting a request for certification as a qualified ENGB

	<ul style="list-style-type: none"> <li>• <b><u>WHITTED, Clayton – Prescott FD:</u></b> Complete FIRB task book – Approved pending one more task book evaluation from an out of area wildland incident. Once the evaluation has been submitted to the Training Specialist, the file will not need to be reviewed again by the committee.</li> <li>• <b><u>WIGMAN, Gordon – Flagstaff FD:</u></b> Completed LOFR task book – Approved.</li> <li>• <b><u>WOOD, Clay – Show Low FD:</u></b> Completed ICT4 task book – Approved.</li> <li>• <b><u>WOOD, Kelly – Pinetop FD:</u></b> Complete PIO2 task book – Approved.</li> <li>• <b><u>WRIGHT, Tracy- Surprise FD:</u></b> Completed ENGB task book – Approved. The committee strongly recommends that S-260 be completed.</li> <li>• <b><u>ZAMBECK, Christopher – Summit FD:</u></b> Initiate ENGB task book – Approved. The committee strongly recommends that S-260 be completed before submitting a request for certification as a qualified ENGB</li> </ul>	
	PERSON RESPONSIBLE	DEADLINE
Update IQS/ROSS/Red Cards accordingly	Susan Burger	February 2012.
CONCLUSIONS	<p>Due to the active fire season, there were significantly more requests than usual submitted for review on September 26<sup>th</sup>. After a full day of reviewing files, the committee was not able to finish all of the requests that were on the agenda. The Committee is having a second meeting to review the files that were already on the agenda but were not reviewed. The committee will also review files that have already been submitted but were sent after the August 19<sup>th</sup> deadline. Any new submissions are welcomed for the committee meeting on October 27<sup>th</sup>. Any new requests should be submitted no later than October 11<sup>th</sup> and will be processed in the order that they are received.</p> <p style="text-align: center;"><b>The deadline for your request to be included on the agenda for the October 27<sup>th</sup> review meeting is Monday, October 11<sup>th</sup>.</b></p>	
NEXT MEETING	<p><b>Next Meeting Date: October 27<sup>th</sup> 2011.</b></p> <p><b>Place: Globe, Arizona</b></p> <p><b>Time: 1000-1530</b></p>	